Book Map

Topic	Skills focus	Micro-skills
Language and Linguistics Academic Culture	Listening in different languages Issues in understanding spoken English Listening to lectures	_
 Migration Britain and European Monetary Union Globalization District Courts 	Thinking about introductions Functions and language of lecture introductions Listening to lecture introductions	Word stress
3 · Franchising	 Thinking about key ideas Identifying key points in a lecture Distinguishing key points from examples Signposting key points 	Word families (1)
America's Transport Systems The East-Asian Miracle	Reasons for taking notes Principles of note-taking Note-taking practice	Understanding sentence stress
Purposes of Education World Economy Health in the United States	Returning to your notesUsing abbreviations and symbolsOrganizing your notes	Word boundaries
European Union: regulations and directives Market Dominance and Monopoly	Introducing new terminology Lecture 1: Embedded words Lecture 2: Introducing terms and concepts (1) Lecture 3: Introducing terms and concepts (2)	Weak forms of function words
Doing Market Research Social Learning Contestable Markets	Macro-structure of lectures	Word families (2)
Social Learning Market Research Integrated Rural Development	Identifying digressions	Common expressions in lectures